



COUNTY OF LOS ANGELES
OFFICE OF THE COUNTY COUNSEL

648 KENNETH HAHN HALL OF ADMINISTRATION
500 WEST TEMPLE STREET
LOS ANGELES, CALIFORNIA 90012-2713

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ANDREA SHERIDAN ORDIN
County Counsel

June 14, 2011

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

17 JUNE 14, 2011

Sachi A. Hamai
SACHI A. HAMAI
EXECUTIVE OFFICER

**THE OFFICE OF COUNTY COUNSEL: RECOMMENDATION TO
AUTHORIZE THE EXTENSION OF COUNTY CONTRACT NO. 75741 WITH
SOUTHERN CALIFORNIA MESSENGER FOR DAILY MESSENGERS AND
AS-NEEDED COURT FILING SERVICES**

SUBJECT

Authorize the County Counsel or her designee to execute an amendment to County Contract No. 75741 (Services Agreement) with Southern California Messengers to extend the term of the Services Agreement to August 31, 2011, with the option to further extend the term of the Services Agreement for up to four (4) one month renewal periods.

IT IS RECOMMENDED THAT YOUR BOARD:

1. Authorize the County Counsel or her designee to execute an amendment to County Contract No. 75741 (Services Agreement) with Southern California Messengers to extend the term of the Services Agreement to August 31, 2011, with an option to further extend the term of the Services Agreement for up to four (4) one month renewal periods.
2. Delegate authority to the County Counsel or her designee to execute a further amendment to the Services Agreement to exercise the option to extend the term of the Services Agreement for the four (4) one month renewal periods.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Under Services Agreement No. 75741 (Services Agreement) Southern California Messengers this vendor provides the County Counsel with daily messenger and as-needed court filing services. The

Services Agreement expires on June 30, 2011.

In March 2011, the County Counsel issued a Request for Proposals soliciting proposals from vendors to provide these services. The County Counsel has received proposals and is in the process of selecting a vendor, but will not be able to finalize and recommend a contract to your Board prior to the expiration of the Services Agreement on June 30, 2011.

These services are necessary to ensure the department's ability to provide services to our clients. It would be detrimental to the County Counsel if the Services Agreement expires prior to when the department is able to recommend a contract to your Board. In approving the recommended action, the Board is authorizing County Counsel or her designee to extend each Services Agreement to allow Southern California Messengers to continue to provide these services while County Counsel concludes the solicitation process.

FISCAL IMPACT/FINANCING

With Board approval, the Services Agreement will be extended to August 31, 2011, with the option to further extend the term of the Services Agreement for up to four (4) one month renewal periods. Under the extended agreement, Southern California Messengers expenditures are estimated to be \$13,699.73 till August 31, 2011 and \$41,099.20 if the four (4) one month renewal periods are exercised, which is based on charge per as-needed court filing.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The term of the Services Agreement will end on June 30, 2011. The extension is necessary to meet the emergent need of the County Counsel's staff and to allow the department time to complete its solicitation process.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

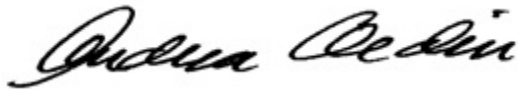
This action is anticipated to have no impact on current services.

CONCLUSION

Upon Board approval, the Executive Office, Board of Supervisors, is requested to return one adopted stamped Board letter to the County Counsel.

The Honorable Board of Supervisors
6/14/2011
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Respectfully submitted,

A handwritten signature in black ink, appearing to read "Andrea Sheridan Ordin". The signature is fluid and cursive, with a prominent initial "A" and a long, sweeping underline.

ANDREA SHERIDAN ORDIN
County Counsel

ASO:vs

Enclosures

c: William T Fujioka
Chief Executive Officer

Sachi A. Hamai, Executive Officer
Board of Supervisors



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May 31, 2011

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bwashington@counsel.lacounty.gov

VIA MESSENGER

John Neiman
Director of Operations & Vice President
Southern California Messengers
5757 Wilshire Blvd., Suite 210
Los Angeles, CA 90036

**Re: Daily Messenger and As Needed Court Filing Services
Extension Agreement**

Dear Mr. Neiman:

This exercises the option to extend our Board-Approved Agreement No. 75741 with Southern California Messengers for Daily Messenger and As Needed Court Filing Services which expires on June 30, 2011.

EXTENSION OF TERM

Amendment No. 3 which is effective on July 1, 2011 extends the term of the Agreement through August 31, 2011, with an option to further extend the term of the Services Agreement for up to four (4) one month renewal periods.

CONTRACT COSTS

The contract cost for the above period shall be at the rates set forth in Exhibit B, Pricing Schedule. As such the contract cost for Amendment No. 3 shall be at the current rates set forth in Exhibit B, Pricing Schedule of the Agreement. COUNTY shall have no obligation for payment of fees or any work performed except for those services which are expressly authorized pursuant to the Agreement.

NO FURTHER AMENDMENT

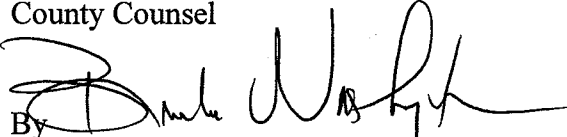
Except for the above described changes, all other terms of this Agreement shall remain the same.

Southern California Messengers
May 31, 2011
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Should you have questions regarding this Amendment, please contact Veritta Smith at 213-974-0718 or via email at ysmith@counsel.lacounty.gov. If you are in concurrence with this action, please sign and date this Amendment and return it to me immediately.

Very truly yours,

ANDREA SHERIDAN ORDIN
County Counsel

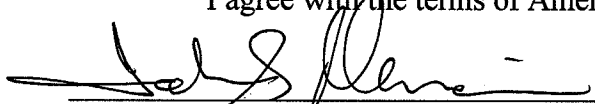
By 

BRENDA J. WASHINGTON
Head, Administrative Systems,
County Counsel
Administrative Services Bureau

BJW:vs

c: Rocio Bautista
Lawrence Palmer

I agree with the terms of Amendment No. 3 effective July 1, 2011.



John Neiman
Director of Operations & Vice President

05/31/11
Date